



Dear Contributor,

Thanks for your interest in writing for Ajam Media Collective! We appreciate your support and look forward to working with you.

As editors, we wanted to share with you Ajam's editing philosophy. The editing process is completely collaborative. This means that our edits are intended to preserve the original voice as much as possible while also clarifying or contextualizing points for our readers as we see needed in order to make the text as accessible as possible. We think the best way to do this is through an open dialogue between the editors and writers, which is best facilitated through Google Docs.

We'll be sharing your article with you on a google document in the coming days. Please add media as you see fit, including pictures, videos, etc. For an idea about the kinds and amount of media content, please check out existing articles.

Please note the following stipulations below before beginning work on your article:

- Ajam's audience is quasi-academic, which means we publish on various themes in an accessible voice. Editors may ask you to explain certain basic themes or elaborate on certain perspectives to provide our audience with a suitable foundation to understand your specific topic and argument.
- In the same vein, we discourage personal essays. Exceptions may include photo essays, literary pieces, or essays related to a particular project.
- Ajam editors have the right to reject pieces that do not meet our standards, requirements, or that diverge significantly from the approved pitch. (i.e. please do not submit an article if you were approved only for a photo essay).
- Ajam articles have word limits. Short blog posts must be between 500-1000 words. Full-length articles must be under 1800 words.
- Ajam editors will edit your writing for length and clarity. You **must** address every edit made on your document. If you disagree with the edit or require clarification, please respond to the comment and work toward a resolution with the editor.
- Writers and editors will communicate about pieces in question via email. Writers are discouraged from contacting editors about their pieces through other means (messenger, texting, calling, etc).
- If, for any reason, writers decide not to publish with Ajam, we understand. Kindly inform us during the process as soon as this becomes the case. However, please note that writers are not allowed to submit versions of their article edited by Ajam editors to other platforms.
- Please let us know if you oppose Ajam republishing or sharing publication with another outlet for your piece. If you have no issue with this, we reserve the right to do so at a later date. In case of republishing, authors will be credited and informed.

- If you want to republish your article through another outlet, you are free to do so. Please make sure it adheres to our Creative Commons license, meaning the original publisher must be cited and the republished version must include a link to the original webpage where it was published.
- At this time, Ajam unfortunately cannot offer compensation for your article. Please understand that we are currently operating with an all-volunteer model, and are currently seeking ways to fund compensation for our writers and our team in the future.

Before you start work on your article or finalize it, please confirm that you agree to these terms. This e-mail exchange stipulates the working agreement between you and Ajam Media Collective.

If you have any questions, please respond to this e-mail.

Best,

Ajam Media Collective

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